

SAFE 2.0 - Import and export

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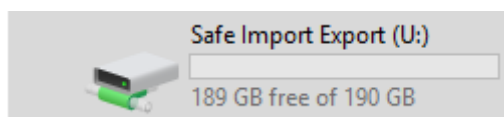
From your secure desktop in SAFE you do not have direct access to home folders or shared folders outside SAFE. In order to move or copy files, you need to import and export.

Import

To import files to SAFE, you need to place the files in the following folder:

<\\klient.uib.no\felles\SAFE\Sluice\username\servername\Import>,
where **username** and **servername** must be replaced with actual values.

If you have a Windows computer maintained by the IT-department, you will find the same folder in File Explorer: Safe Import Export (U:). From there you can browse to *servername\Import*.



Within 5 minutes, the files will be available from your secure desktop (servername) under O:\Import.

Export

To export files from SAFE, you need to place the files under O:\Export.

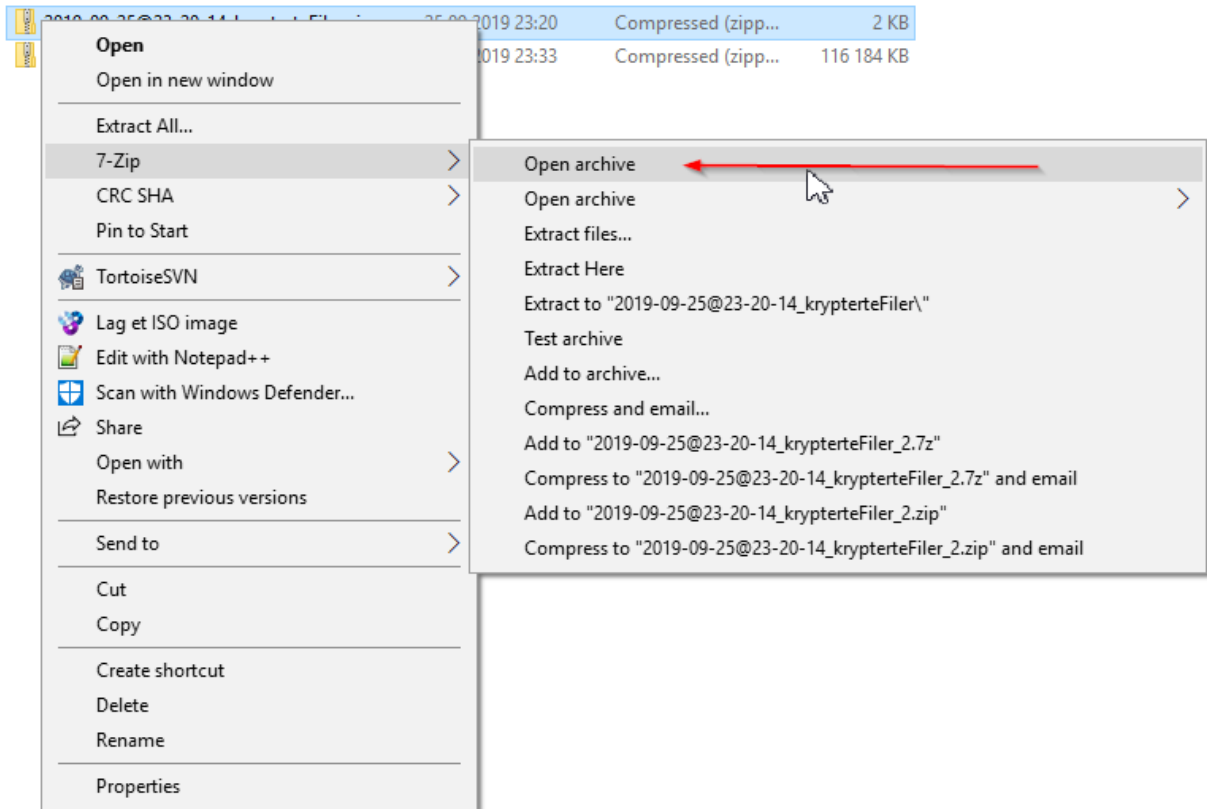
Within 5 minutes you will find an encrypted version of your file in the following folder:

<\\klient.uib.no\felles\SAFE\Sluice\username\servername\Export>,
where **username** and **servername** must be replaced with actual values.

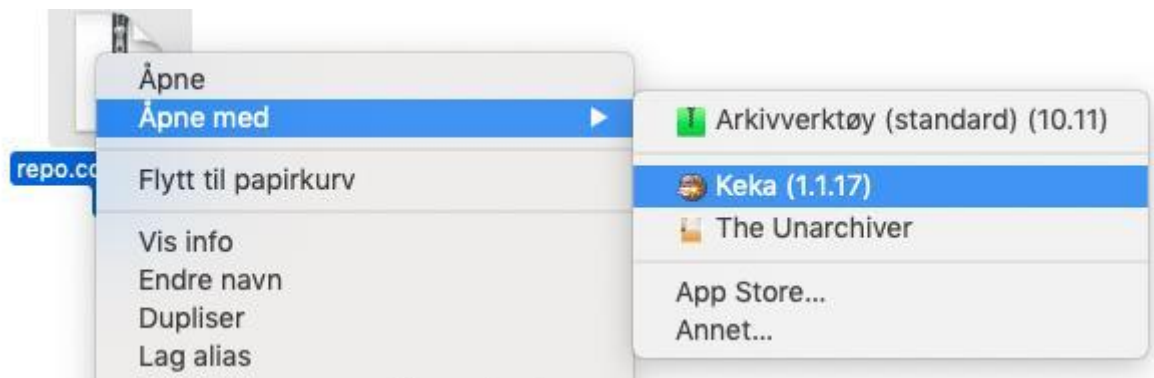
If you have a Windows computer maintained by the IT-department, you will find the same folder in File Explorer: Safe Import Export (U:).

From there you can browse to *servername\Export*.

To decrypt the file, right click on the zip folder, choose the 7-Zip dropdown menu, and in the dropdown menu pick open archive. When you open a file from the archive use the appropriate password found in the file *_password.txt* under O:\Export.



For OS X maintained by the IT department you will find Keka in the managed software center. Right click on the zip folder, chose open with, then chose Keka



A copy of the file you exported has been copied to a folder available only to the project manager.

From the outside

As <\\klient.uib.no\FELLES> is only available from the university network, you need a workaround to access the folder. You can choose between Remote Desktop and VPN.

Remote Desktop

You can connect to desktop.uib.no using a remote desktop client to place yourself in the university network. From desktop.uib.no, you will find the same folder in File Explorer: Safe Import Export (U:).

VPN

By connecting to the university network using the UiB VPN client, you now have access to <\\klient.uib.no\FELLES>.

Platforms

Import and export should work from all operating systems, whether your computer is maintained by the IT-department (managed) or not (unmanaged).

Windows

Managed

The folders should be available in File Explorer under: Safe Import Export (U:).

Unmanaged

Once connected to the university network you should be able to get to the import and export folders in File Explorer with the following path: <\\klient.uib.no\felles\SAFE\Sluice\username\servername>.

Mac OS X

Managed

Using “UiB Tools” to connect to klient.uib.no/FELLES, import and export folders can be located using Finder under //klient.uib.no/FELLES/SAFE/Sluice/username/servername/.

Unmanaged

You can connect to a server in Finder using “cmd+K” key combination and the following connection
smb: //klient.uib.no/FELLES/SAFE/Sluice/username/servername/.

Linux

From Linux, you should be able to connect to the import and export folders with the following command: `smbclient -U uib\\username //klient.uib.no/FELLES`.

From there you can browse to the import and export folders under
SAFE/Sluice/username/servername/

Once in the relevant folder, use put and get commands to copy file to and from the import and export folders.